



Rashtriya Aarogya Nyaya Sanshodhan Sanstha  
**NOOTAN HOMOEOPATHIC MEDICAL COLLEGE AND HOSPITAL**  
(Recognized By CCH, New Delhi & Affiliated to MUHS, NASHIK )  
Narsinggaon (Landgewadi), Kavathemahankal Dist- Sangli.



Ph : 02341 222738

Email- nootanhch@gmail.com

Date: 07 / 05 / 2022

## ADMINISTRATIVE BLOCK

Sr. No.	Description	Area in sq.m.
1	Principal Room	40.86
2	Reception	19.38
3	Visitors room	20.1
4	Committee Room	45.83
5	Administration & Accounts Section	28.8
6	Record Room	20.44
7	Separate Toilet for Male/Female	36.06

**PRINCIPAL**

Nootan Homoeopathic Medical College & Hospital  
Narsinggaon, Kavathe Mahankal  
Dist:- Sangli. 416419, Maharashtra

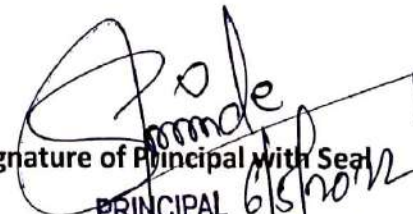
# Maharashtra University of Health Sciences, Nashik

## Homoeopathy Faculty

Trust Deed / Bylaws/ Registration Certificate  
(Trust / Hospital (Bombay Nursing Act))

Name of College/Institute: - Nootan Homoeopathic Medical College & Hospital College Code-142116

Sr. No.	Name of Trust / Society		Details
1.	Registration Certificate		Trust / Society :- MH/1036/02  Hospital (Bombay Nursing Act) :-07-2016-17  Certificate Enclosed
2.	Name of the College / Institute (As per First Affiliation letter or As per Change of Name Proposal Approved by the University)	:	<b>Nootan Homoeopathic Medical College &amp; Hospital,</b>
3.	Address with Pin code	:	<b>Narsinhgaon, Tal-Kavathemahankal Dist-Sangli. Pin code-416405</b>
4.	Email ID	:	nootanhch@gmail.com
5.	Telephone / Mobile No.(s)	:	98819071198
6.	Website Address	:	www.nootanhmch.com

  
 Signature of Principal with Seal  
**PRINCIPAL**  
 Nootan Homoeopathic Medical College & Hospital  
 Narsinhgaon, Kavathe Mahankal  
 Dist:- Sangli. 416419, Maharashtra

# CONSTITUTION OF THE ORGANIZATION AND ARTICLES OF THE ASSOCIATION

Name of the Trust/Institution: Rashtriya Arvyogya Nyaya Sanshodhan Sanstha

Address : 304, Datta Bhunik, Near Nala, Nandivli Road,  
Dombivli (E) - 421 201.

## Constitution

1. **Meaning of reference words:**-Institute means Rashtriya Arvyogya Nyaya Sanshodhan Sanstha under public Charitable Act 1950 & Society Registration Act 1960.
2. **Area of function:** - Area of function will be State of Maharashtra.
3. **Accounting Year :** - Accounting Year starts from 1<sup>st</sup> April to 31 March
4. **Membership & their registration:**-membership is open to
  - a) Above 18 years of old who is consented to aims, objectives & constitution of the institute.
  - b) Application along with fees of Rs 11/-As entrance fees & Monthly Contribution of Rs 5/-
  - c) Procedure of membership: - after receipt of Membership form duly filled Along with fees will be scrutinized & placed before Executive committee of the institute & passed by the majority of Members.
  - d) The president will sign the form with approval of executive committee then it will be entered in the membership Registrar subsequently it will be informed to concern member.
  - e) All right are reserved to the executive committee for deciding membership of the incoming member.
  - f) As per rule section 4 of the constitution the member is eligible for right to vote.
  - g) Member who pays membership subscription fees regularly are entitle to participate in the activity & Election of the institute.
  - h) Who are in debt of membership fees are debarred from right to vote & Election process of the institute.

## 5. Type of Membership:-

General Membership, those who apply & pay the fees of membership as per rule 4 in the constitution of the institute is called as general membership.

## 6. Cancellation of membership:- membership may be cancelled by one of the following reasons:-

- 1) Non-payment of monthly subscription for more than 3 months as per rules stipulated from time to time.
- 2) Behavior of the member: - if act of the member is derogatory to the institute, damage of the institute, violations of the rules, constitution & defame the reputation of the institute, loss to the institute.
- 3) Declared insolvent & convicted for the criminal offence under any law in India.
- 4) Legally incapacity to work for institute, Resignation from membership of institute

four app  
edhi version for English  
the document.  
2/25/15  
1 to 5.  
Institution &  
of the



- e) To keep cash in hand up to Rs 200/-for emergency use of institute.

**TREASURER**

- a) To follow all the direction of Secretary  
b) To maintain account of all receipt of the institute by the way of Donation, Grants, Subscription, Admission fees or Kinds with due printed receipt of institute  
c) To maintain income & expenses of in the name of the institute & all the transaction of the institute.  
d) To prepare annual plan, audit & report of the institute with the advice & guidance of Secretary.  
e) To deposit cash collected in the name of the institute in the bank account of the institute on next working day.  
f) To maintain list of its members.

**11. Powers & Functions of the Executive committee**

- a) To execute the decision taken by General body, executive committee meeting.  
b) To follow rules & regulations & control of functioning of the institute  
c) To sanction or non sanction of daily, yearly expenses of the institute.  
d) To decide & sanction or non sanction application of membership.  
e) To appoint de-recognize local & subcommittee as per needs of the institute.

**12. The meeting of Executive committee & demands of meeting.**

- a) The meeting of Executive committee will be convene by each two months  
b) To inform 8 clear days notice of the meeting & all instruction to the members of the executive committee & displayed on notice board.  
c) To cancel membership of member with approval of committee, who remains absent for more than 4 meeting of the institute without the permission of committee. If meeting of the institute is not convened as per rules of the institute with the written request from the 1/3 of its members, president shall convene the meeting not later than 15 days

**13. The Duration of Executive committee Procedure of Election.**

The election will be held by secret ballot. the elected members of executive committee will remain in the position for three years from the election & the election will be held every 3 years.

**1. Notice of calling meeting of executive meeting & Coram.**

The meeting of Executive committee will be convene by the Secretary with the consent of the President by written notice for calling of the meeting not less than 7 days. The time, place & time will be decided in the same meeting. The Coram for the meeting will be of 7 members. If no com then the Meeting will be postponed till half hour then after half hour meeting will be convened at the same place, the matters decided by majority which are binding to all. no Coram is required for said meeting

**15. Rules of election of Executive committee**



7. **Power of General body & its Meetings:-** Annual general body meeting will be convened before 2 months of completion of accounting Year. This meeting is supreme in its power. This is the main power of the general body.

**Functions of General body**

- 1) Annual report & accounts submitted by Executive committee.
- 2) Sanction of budget for next Year.
- 3) To decide auditor & his honorarium
- 4) To elect 3 years executive committee members.
- 5) Any matter with the permission of the president.

8. **Coram & notice of calling General body meeting**

Notice of calling of General body meeting will be issued 15 days in advance with the consent of the president by the secretary of the institute. The Coram will be constituted by 3/5 of its members. If no Coram then the Meeting will be postponed till half hour then after half hour meeting will be convened at the same place, which is binding to all, no Coram is required for said meeting.

9. **Extra ordinary general body meeting:-**

It may be called by consent of president after receipt of request from 3/5 of executive committee members within 30 days from receipt of request. The agenda items will be discussed as per request made by members. Coram for this meeting is 3/5 of total active members of institute. If no Coram then the Meeting will be postponed till half hour then after half hour meeting will be convened at the same place, which is binding to all, no Coram is required for said meeting.

10. **Executive committee, Office members & constitution.**

The day today function of the institute will be undertaken by executive committee. This committee will be elected by General body meeting. The constitution of executive committee is as follows. The duration of executive is for two years. This committee shall consist of 11 members i.e. President-1, Vice President -1, Secretary-1, Treasurer-1, & Members-7. The vacant position will be filled by this committee.

**PRESIDENT**

- a) President to preside over all the meeting of the Institute.
- b) To follow rules & regulations in functioning of the institute.
- c) To control all the meeting of institute.
- d) To oversee function of the institute.
- e) To Exercise right to vote in case of tie.

**VICE PRESIDENT**

- a) To follow all the direction of president
- b) In the absence of President to carry out all the function of president

**SECRETARY**

- a) To follow all the direction of president
- b) To convene all the meeting of the institute & maintain the minutes of the meeting & read the minutes in each meeting.
- c) To maintain correspondence in the name of the institute
- d) To prepare agenda items for the meeting of the institute.



#### 15. Rules of election of Executive committee

The election of Executive committee will be held every 3 years in general body meeting. The first meeting of Executive committee will be held within 15 day with the consent of the president

#### 16. The procedure of filling of vacant post in Executive committee

In the event vacant position of member of Executive committee of the institute due to any reason, the Executive committee will decide the if necessary to fill the post to complete the number of Executive committee

#### 17. The powers & Functions of Executive committee

- a) To control & regulate the functions of Institute.
- b) To keep watch & maintain Immovable & movable property of the trust
- c) To give direction for benefit of the institute.
- d) To effect transaction as per rules of the institute
- e) To organize the meeting with notice of the meeting & as per the provisions of the institute.
- f) To effect transaction for the benefit of the institute as per rules & regulations of the institute.
- g) To take efforts for the progress & achievement of the institute

#### 18. Income , Expenses, Fund & its utilization

Fund of the institute constitute

Members contribution, Interest on saving, Admission fees, Donations, Gifts Awards are the sources of income from property of institute. For the benefit of the trust the sale, Purchase, transfer, contract of immovable property can be effected as of right. The prior permission of Charity commissioner/asst Charity commissioner is mandatory.

#### 19. Provision of Expenses as per objectives

- 1) From the sources of income of the institute by the way of fund deduction of dues of the institute, the remaining fund will be utilized for the object of the trust.
- 2) For the purpose of running Educational & cultural activities 25%, Hostel, facilities & fees , Scholarship 25% Remaining amount will be utilized for object & maintenance of immovable property of institute

#### 20. Provision for Loan & Deposit of the Institute

The Loan & Deposit of the institute will be effected by resolution passed in the general body meeting of the institute. The prior permission of Charity commissioner/asst Charity commissioner is mandatory

#### 21. Procedure for sale & Purchase of Immovable property

The sale & Purchase of Immovable property will be effected by resolution passed in the general body meeting of the institute. The prior permission of Charity commissioner/asst Charity commissioner is mandatory

#### 22. Bank Accounts

The bank account will be opened in schedule bank & maintained in the name of the institute as joint account. The signatories will be either of two from President, Secretary & treasurer, the treasurer signature is must in bank transaction.

### **23. Members List**

List of the members will be maintained as per section 15 of Society registration Act 1860 & Rules of Society registration Act 1971 in schedule 6

### **24. procedure of change in rules & regulations of Institute**

- a) The procedure will be adapted as per Section 12 & 12 A of Society registration Act 1860 for change in memorandum Addition, deletion, extension & rules & regulations of Institute
- b) In the event change in memorandum Addition, deletion, extension & rules & regulations of Institute of the institute due to any reason, the notice to be issued to all the members of the institute, Resolution will be passed by 3/5 majority in the General body meeting

### **25. Provision for change in the Name & object of the institute**

In the event change in the Name & object of the institute due to any reason, the notice to be issued to all the members of the institute, Resolution will be passed by 3/5 majority in the General body meeting. The procedure will be adapted as per Section 12 & 12 A of Society registration Act 1860

### **26. Dissolution of Institute**

In the event of dissolution of this institute due to any reason, the notice to be issued to all the members of the institute, Resolution will be passed by 3/5 majority in the meeting. The Movable & immovable property of the institute will be transferred to same object institute which is registered under Section 13 & 14 of Society registration Act 1860